

Town of Ossining - 2026 Adopted Fee Schedule

Note: Fee Schedule is subject to change by Board resolution. See Town web site (www.townofossiningny.gov) for up-to-date Fee Schedule

Code Chapter Reference	Type of Application, License, or Permit	2026 Fee
<u>Codebook</u>		
Chapter 1	Sale of Codebook	Publisher's price
<u>Access of Records</u>		
Chapter 45	Fees for copies of records not exceeding 8 ½ by 14 inches in size	\$0.25 per page
	Fee for reproducing records in excess of 8 ½ by 14 inches in size	Actual cost of reproduction
	Fee for PDF Copy of Tax Map on CD (Office of the Assessor)	\$150
<u>Alarms</u>		
Chapter 51	Annual registration	\$25
	Non Registration Fee	\$250
	<u>False alarms:</u>	
	1st and 2nd offense	Warning
	3rd offense	\$50
	4th offense	\$100
	5th offense	\$200
	6th offense	\$500
	Subsequent Offenses	\$500
<u>Beekeeping</u>		
Chapter 200-26B	Initial application	\$75
	Renewal application	\$0
<u>Building Construction</u>		
Chapter 63	<u>Certificate of occupancy, where the total value of the building is:</u>	
	Less than \$10,000	\$100
	Greater than \$10,000 but less than \$20,000	\$100
	Greater than \$20,000 but less than \$50,000	\$100
	Greater than \$50,000 but less than \$100,000	\$100
	Greater than \$100,000 but less than \$150,000	\$100
	Greater than \$150,000	\$100
	<u>Building Permit</u>	
	Where the total value of the work is up to \$1,000	\$100
	For each additional \$1,000	\$15 additional per \$1,000 of work value
	Renewal of building permit	½ of Original B.P. Fee

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	<u>Driveway Permit</u>	
	Where the total value of the work is up to \$1,000	\$100
	For each additional \$1,000	\$15 additional per \$1,000 of work value
	<u>Electrical permits</u>	
	Per dwelling	\$150
	Alteration to commercial building	\$250
	New commercial construction	\$400
	<u>Plumbing permits</u>	
	House sewer and tie-in	\$150
	Installation of 1-3 fixtures, appliances or standpipe connections	\$150
	Installation of 4-9 fixtures	\$200
	Installation of 10 or more fixtures	\$300
	Backflow Device – application fee for new installations in commercial & multiple residences	\$150 per device
	Backflow Device – installation fee in commercial & multiple residences	\$150 per device
	Backflow Device – installation fee in one- & two-family dwellings	\$150
	Gas certification	\$100
	Plumbing permit if not listed	\$150
	<u>HVAC Permit</u>	
	Issuance of Certificate of Compliance for HVAC	\$100
	HVAC Residential	Same as Building Permit Fee
	HVAC Commercial	Same as Building Permit Fee
	Sign permit	Same as Building Permit Fee
	<u>Demolition permit</u>	
	For structure less than 1,000 square feet	\$200
	For structure over 1,000 square feet	\$400
	Title search (office assistance)	\$65 per property
	Copies of certificates of occupancy and surveys	\$25 per copy

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	Inspection and letter in lieu of certificate of occupancy	\$150
	Legalization of work performed without permits	\$1,000 or 3x fee Whichever is more
	Failure to keep a scheduled appt. for an inspection	\$50
	Same day inspection	\$50
	Non-mandated inspection letter	\$150
	Any type of permit not listed but necessary and requires inspections	Same fee structure as filing a Building Permit (based on estimated cost of project)
<u>Cabaret</u> Chapter 68	Annual license fee	\$300
<u>Credit Card Fees</u>	Payment by Credit Card - Online	3% of Transaction
	Payment by Credit Card - In person at office	3.1% of Transaction
<u>Dale Cemetery</u>		
	<u>Grave Prices</u>	
	Single Depth	\$3,500
	Double Depth	\$4,200
	Childrens Grave	\$1,200
	Baby Grave	\$950
	Cremation Grave	\$1,600
	<u>Section 12</u>	
	Single Depth	\$5,100
	Double Depth	\$5,600
	<u>Section 3</u>	
	Single Depth	\$4,500
	<u>Columbarium</u>	

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	Somerset Columbarium Niche - Holds Two Urns (Price includes first inurnment)	\$2,200
	Interment of 2nd urn	\$300
	Bronze Name/Date Plate	\$900
	Bronze name plate w/ installation	\$200
	Bronze date plate w/ installation	\$125
	<u>Sect 12 Interment</u>	
	Single Depth	\$2,400
	Cremation w/Vault	\$1,350
	Use of 2 graves for 1	Additional charge of \$2,300
		Total fee \$3,800
	Saturday Fee (<i>Must arrive prior to 11:30 AM</i>)	\$850
	<u>Interment</u>	
	Single Depth	\$2,400
	Double Depth	\$2,700
	Childrens Grave	\$1,400
	Baby Grave	\$1,200
	Saturday Fee (<i>Must arrive prior to 11:30 AM</i>)	\$850
	<u>Interment Cremains</u>	
	Cremated remains	\$1,100
	Cremated remains additional container	\$500
	Cremated remains placed in casket	\$500
	Saturday Fee (<i>Must arrive prior to 11:30 AM</i>)	\$375
	<u>Disinterment Charges</u>	
	<i>Disinterment remaining at Dale (with vault)</i>	
	Single Depth Grave Only	\$3,600
	Double Depth Grave	\$4,300
	<i>Disinterment remaining at Dale (casket only)</i>	
	Single Depth Grave Only	\$3,800
	Double Depth Grave Only	\$4,200
	Disinterment to another cemetery (vault)	\$2,500
	Disinterment to another cemetery (casket)	\$3,000
	Disinterment of Cremated Remains to be removed from Dale Cemetery	\$1,200

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	Disinterment of Cremated Remains to another grave site in Dale Cemetery on the same day as the disinterment.	\$1,500
	Disinterment of Cremated Remains to Somerset Columbarium	\$1,025
	NO DISINTERMENT ON SATURDAY, SUNDAY OR HOLIDAY MONDAY THRU FRIDAY ONLY	
	<u>Work Permit Fees/Office Fees</u>	
	Inscriptions, headstone cleaning, plantings	\$125
	Duplicate or Replacement of Deed	\$125
	Use of cemetery water	\$50
	Disposal of Flower Arrangements over 10 but limited to 25 pieces	\$100
	*Subject to availability	
	Temporary Grave Marker	\$50
	Fee in winter if frost/snow/ice conditions exist	\$300
	Burials must arrive by 2 PM Monday thru Friday	\$175 per half hour for late arrival
	Saturday burials must arrive by 11:30 AM	
	<u>Additional Fees</u>	
	Dale Cemetery, must be notified by 11:00 AM on Friday if a burial is scheduled for the following Monday, otherwise there is a fee for weekend preparation.	\$900
	***** There are no interments or inurnments on Sundays or Holidays *****	
	<u>Foundation Pricing</u>	
	2' x 1' - 2 Square Feet	\$550
	30" x 1' - 2.5 Square Feet	\$725
	3' x 1' - 3 Square Feet	\$800
	3' 6" x 1' - 3.5 Square Feet	\$900
	4' x 1'2" - 4.67 Square Feet	\$950
	96" x 14" - Maximum	\$2,095
	Veterans Marker - Standard Size	\$300
	Inscription Permit Fee	\$125
<u>Dog Fees</u> Chapter 74	<u>License Fees:</u>	

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	Spayed/ neutered:	\$15
	Unspayed/ unneutered	\$23
	Seniors over the age 60	Exempt from local fee
	<u>Redemption fees from impoundment of dogs</u>	
	First impoundment	\$20 first 24 hours \$5 each additional 24 hours
	Second impoundment	\$40 first 24 hours \$10 each additional 24 hours
	Third impoundment	\$60 first 24 hours \$15 each additional 24 hours
	Non-Resident use of the Cedar Lane and Ryder Dog Parks	\$25 per dog
<u>Electric Car Charging</u>		
	Charging at Engel Park, Cedar Lane Park, and Ryder Park	\$2.50 per hour
<u>Food Scraps Recycling Program</u>		
	<u>Food Scraps Residential Kit</u>	
	Online with credit card/debit card	\$21*
	Check	\$20
	<u>Food Scraps Compostable Bags - Roll of 25 two-gallon bags</u>	
	Online with credit card/debit card	\$2.25*
	Check	\$2
	*Fee covers convenience and per item fee on PayPal	
<u>Street Opening</u>		
Chapter 87, Part 1	Simple Curb Cut	\$100
	Road opening less than 150 sq. ft	\$400
	Road opening 150 sq ft and greater	\$500
	Deposit for all Street Openings (in form of surety bond)	\$300 per square foot
<u>Excavation of Topsoil or Gravel</u>		
	For each 10 acres of property, or any portion thereof, proposed to be excavated	\$75
Chapter 87, Part 2	Refund upon denial of application	\$25

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	Permit renewal, for each 10 acres of property, or any portion thereof, proposed to be excavated	\$75
<u>Filling and Grading</u>		
Chapter 92	<u>Application for a filling and grading permit</u>	
	For the first acre or part thereof	\$200
	For each additional acre or part thereof	\$40
	<u>Application for a certificate of completion</u>	
	For the first acre	\$100
	For each additional acre or part thereof	\$10
<u>Filming</u>		
Chapter 93	<u>Daily Rate - Public Town Property</u>	
	Student Film	\$0
	Public service, Teaching, Not-for-profit	\$100
	Commercial Advertisement & other Filming	\$1,500
	Major Commercial Production	\$5,000
	<u>Daily Rate - Private Property</u>	
	Student Film	\$0
	Public service, Teaching, Not-for-profit	\$50
	Commercial Advertisement & other Filming	\$1,250
	Major Commercial Production	\$2,500
	<u>Additional Fees if Applicable</u>	
	Filming requiring police officers on overtime	\$400 for up to 4 police officers \$800 for 5-10 police officers
	Filming requiring non-police staff on overtime	\$300 for up to 4 non-police staff \$600 for 5-10 non-police staff
<u>Parks</u>		
Chapter 138	<u>Rental Fees</u>	
	<i>*Residents: Village of Ossining, Town of Ossining, & Village Briarcliff</i>	
	Pavilions - Ryder, Gerlach, & Cedar Lane	
	Residents*	\$250 for 4 hours \$25 for each additional hour
	Non-Residents	\$500 for 4 hours \$25 for each additional hour

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	Security Deposit	\$75
	Picnic Areas at Louis Engel Park	
	Residents*	\$100 for 4 hours \$25 for each additional hour
	Non-Residents	\$200 for 4 hours \$25 for each additional hour
	Security Deposit	\$75
	Louis Engel Waterfront Park Stage & Viewing/ Spectator Area	
	Residents*	\$50 for 2 hours \$25 for each additional hour
	Non-Residents	\$150 for 2 hours \$50 for each additional hour
	Non-Profits	\$50 for 2 hours \$25 for each additional hour
	Security Deposit	\$75
	Fields/ Facilities:	
	Ryder Park baseball fields or Football/ Soccer field	
	Cedar Lane Park Football/ Soccer Field	
	Residents*	\$100 for 2 hours \$50 for each additional hour
	Non-Residents	\$300 for 2 hours \$100 for each additional hour
	Non-Profits	\$100 for 2 hours \$50 for each additional hour
	Fields/ Facilities with Lights - Gerlach Park Baseball/Soccer Field	
	Residents*	\$200 for 2 hours \$100 for each additional hour
	Non-Residents	\$600 for 2 hours \$200 for each additional hour
	Non-Profits	\$200 for 2 hours \$100 for each additional hour
	Multi-Use Gaming Area (Gerlach Park)	\$25 per hour
	Ryder Park Tennis/Pickleball - Annual	\$80 permit

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	Kayak Storage at Louis Engel Park -Year Long	\$175
	<u>Boat Ramp</u>	
	Daily	
	Residents	\$40
	Nonresidents	\$50
	Seasonal	
	Residents	\$80
	Nonresidents	\$150
Cedar Lane Arts Center	<u>Room Rentals</u>	
	Meeting in Theater Room for Art Activities, 3 Hours or Less	\$30
	Meeting in Theater Room for Art Activities, Up to 6 Hours	\$50
	Meeting in Theater Room for Non-Art Activities, 3 Hours or Less	\$50
	Meeting in Theater Room for Non-Art Activities, Up to 6 Hours	\$100
	Meeting in Theater Room by For-Profit Groups, 3 Hours or Less	\$100
	Meeting in Theater Room by For-Profit Groups, Each Hour over 3 Hours	\$25
	Art Activity Birthday Parties for Children, 3 Hours or Less	\$200 plus instructor's fee and materials expense
	Art fair events	\$50 per artist booth fee
	Ceramic Weekend Workshop (2 Day)	\$100/day plus instructor fees
	Artists Group Use of Theater Space, 3 Hours or Less	\$10/artist/ session
	Scout Ceramics Lesson (1 learning lesson, 1 firing session)	\$20/scout
	Firing Fees	\$0.05/cubic inch for bisque \$0.07/cubic inch for cone 6 glaze
	<u>Rental Fees</u>	
	Studio Access with Shelf Space (all incomplete work must be taken home when leaving)*	\$300/ quarter
	Studio Access with ½ storage unit*	\$375/ quarter
	Studio Access with 1 full storage unit*	\$450/ quarter

**10% rental discount when you prepay six months or more in advance*

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	<u>Usage Fees</u>	
	Firing fee (includes both cone 05 bisque and cone 6 glaze)	\$0.05 per cubic inch
	Clay (midrange stoneware)	\$15 per 25 pound bag
	Reclaimed clay from bucket	\$10 per 25 pound bag
	Mid-range Porcelain clay	\$20 per 25 pound bag
	Deposit for Key to access CLAC	\$200
<u>Peddlers</u>		
Chapter 144	Annual license fee	\$150
	One Day Peddler's Permit	\$25
<u>Special Events</u>		
Chapter 166	Special Event Permit Application Fee	\$25.00 non-refundable fee
	<u>Approved Special Event Fee:</u>	
	Event Level 1 (up to 299 participants, staff and volunteers)	\$300 per event
	Event Level 2 (between 300-499 participants, staff and volunteers)	\$600 per event
	Event Level 3 (attendance exceeds 500 participants, staff and volunteers)	\$800 per event
	<u>Security Deposit for Approved Event (Unless otherwise specified in the permit)</u>	
	Event Level 1 (up to 299 participants, staff and volunteers)	\$300 per event
	Event Level 2 (between 300-499 participants, staff and volunteers)	\$600 per event
	Event Level 3 (attendance exceeds 500 participants, staff and volunteers)	\$800 per event
	<u>Additional Fees if Applicable</u>	
	Events requiring police officers on overtime	\$400 for up to 4 police officers \$800 for 5-10 police officers
	Events requiring non-police staff on overtime	\$300 for up to 4 non-police staff \$600 for 5-10 non-police staff
	<u>Banner Application Fee</u>	
	For events in the Town of Ossining - Including the Village of Ossining & the portion of the Village of Briarcliff Manor located in the Town of Ossining	\$25 non-refundable fee
	For events outside of the Town of Ossining:	\$50 non-refundable fee
<u>Taxicabs and Limousines</u>		
Chapter 182	Fare within Town, or Between Town and Village	\$6

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	Each additional passenger going from the same point of destination as first passenger	\$1
	One child five years of age or under	Will ride free accompanied by an adult passenger
Fare rate is to be displayed on right and left rear doors		
<u>Baggage:</u> No charge will be made for a suitcase, traveling bag, shopping bag or other package hand carried by a passenger, provided such items are limited to a total of three. Additional packages requiring handling by the taxicab driver shall be carried provided the weight of such package is less than 50 pounds. A charge of \$0.25 for each additional package or packages requiring handling is authorized.		
<u>Tips:</u> The soliciting of tips, gratuities or any charges in addition to those authorized herein is a violation of this chapter.		
<u>Out-of-town trips:</u> If the taxicab is engaged for an out-of-town trip originating or terminating in Ossining, the operator of the taxicab shall agree with the passenger prior to the commencement of the trip for the rate to be charged, which shall include all tolls to be paid.		
<u>Transport of animals:</u> There is no additional charge for carrying a guide dog accompanying a blind person or hearing-handicapped person. No other animal need be transported in a licensed taxicab unless the animal is securely enclosed in a kennel case. A charge is payable at the baggage rate of this section.		
	Taxicab License (Owner)	\$350.00 per vehicle
	Taxicab Driver's License / ID	\$145
	Replacement Fee for Lost or Stolen License	\$25
	Replacement Fee for Medallion Decal	\$25
	Transfer of Medallion	\$100
<u>Call-a-Cab Coupons</u>		
	Cost to qualifying senior citizen	\$3.00 per coupon
	Redemption by Town to participating taxi company	\$6 per coupon
<u>Senior Services</u>		
	Contribution from Qualifying Senior Citizen	
	Congregate Meals	\$3
	Home Delivered Meals	\$3.50

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<u>Tax Foreclosure</u>		
	Title Search	\$350
	Legal & Publication Fees	\$2,500
<u>Tax Receiver</u>		
	Administrative Re-Levy Fee for Unpaid Village water rents	\$100
	Memo Bill Fee-Per Bill	\$5
	Bounced Check Fee-Per Item Returned	\$20
	Annual Tax File Subscription Charge for Tax Service Agencies	\$600
	Mailing Expense for Second Notice	\$2
<u>Telecommunication</u>		
Chapter 182A	New telecommunications tower	\$5,000
	Co-location of an existing telecommunications tower or high structure where no increase in height of the tower or structure is required	\$2,000
<u>Towing Services Agreement</u>		
Chapter 182B	Tow Truck Operator's Permit	\$350 per vehicle
	Tow Truck Driver's Permit	\$145
	<u>Towing and Storage / Storage Charges:</u>	
	Maximum for straight tows	\$150
	Tow hook-up fee	\$75
	Per day for storage after first 24-hour period	\$30
<u>Tree Removal</u>		
Chapter 183	Tree removal permit, residential only	\$100
	Tree removal permit, non-residential	\$50 for each additional tree
	After the fact penalty for tree removal that requires permit	Included in site plan review fees \$1,000 per tree
	Tree Bank Fund	\$165 per caliper inch
<u>Planning and Zoning Boards</u>		
	All appeals and applications made to the Board of Appeals	\$350
	Special permit application	\$350
	Site plan or conditional use permit	\$350

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	Application review fee	\$350, plus \$25 per parking space
	Inspection fee	Same as application review fee
	Request for rezoning or zoning amendment review fee	\$1,000 plus \$50 per acre of property owned or controlled by the applicant to which the rezoning or zoning amendment pertains
	Environmental quality review. A full environmental assessment form review fee is required in all cases when this form is part of the application	\$200
	Performance and maintenance bonds	The amount of all performance and maintenance bonds shall be established by the Planning Board, based upon a recommended amount as specified by the Town Engineer
	Each bond reduction request	\$100
	<u>Accessory Dwelling - Zoning Board</u>	
	Initial application	\$300
	Each renewal	\$150
<u>SEQR</u> Chapter 85	Environmental clearance form	No fee
	Application for preliminary environmental review	\$100
<u>Freshwater Wetlands</u> Chapter 105	Application review fee for permits issued by Building Inspector (see § 105-6)	Same fee structure as filing a Building Permit (based on estimated cost of project)
	Application review fee for permits issued by the Planning Board (see §105-7)	Included in site plan review fees
<u>Floodplain Development</u> Chapter 102		
<u>Steep Slopes</u> Chapter 167	Application and inspection fee, residential only	\$100
	Application and inspection fee, nonresidential	Included in site plan review fees

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<u>Streams and Watercourses</u>		
Chapter 169	Permit application	Same fee structure as filing a Building Permit (based on estimated cost of project)
<u>Escrow Accounts</u>		
	<u>For subdivisions, based on number of lots</u>	
	0 to 2	\$5,000
	3 to 10	\$10,000
	11 to 35	\$25,000
	More than 35	\$60,000
	<u>For site plan, conditional use permits and special permits, based on square footage</u>	
	0 to 3,000	\$5,000
	3,001 to 20,000	\$10,000
	20,001 to 50,000	\$25,000
	Greater than 50,000	\$60,000
	For minor applications (includes wetland permits, filling and grading permits, etc.)	\$5,000 Escrow
<u>Subdivision of Land</u>		
Chapter 176	<u>Application review fee</u>	
	Major	
	Preliminary plat	\$350, plus \$125 per lot
	Final plat	\$350, plus \$125 per lot
	Minor	\$350, plus \$125 per lot
	<u>Recreation</u>	
	Recreation Fee	\$7,500 per lot or dwelling unit.
	<i>In the case of multifamily developments, the Planning Board may adjust the recreation fee in relation to the recreational facilities provided within the subject development.</i>	
	Recreation Fee-Affordable Housing	\$2,500 per lot or dwelling unit

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	Inspection fee	3% of the Town Engineer's estimated cost for all utility and roadway improvements, plus \$100 for an engineering estimate
	Escrow account deposits	See fees under <i>Escrow Accounts</i>