NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN THAT the Town of Ossining will receive sealed bids at the Office of the Town Clerk, Municipal Building, 16 Croton Avenue, Ossining, N.Y. 10562 for the following contract(s):

CONTRACT NO. 01-2026

The principal feature of the work to be performed is the removal and installation of the existing steam boiler and burner and associated flue with one (1) new boiler and burner and new flue, including providing new boiler controls, steam & condensate piping, fuel oil piping reconnections to existing, new 4" concrete pad, rigging, boiler and flue removals, debris removal, and 4" concrete pad as indicated on plans. The Mechanical contractor shall be the prime contractor and shall retain all sub-trades to accomplish a "Turn Key" project. There are two Add Alternates: #1 for replacing two existing Steam unit heaters with new, and #2 for adding steam traps to the existing condensate system.

The bids shall be in accordance with the Specifications, Drawings and Terms of the proposed contract. These proposals will be received by Susanne Donnelly, Town Clerk, Town of Ossining, 16 Croton Avenue, First Floor, Ossining, N.Y. 10562 until **10:00 AM, Local Prevailing Time, on Tuesday, December 8, 2026**, at which time they will be publicly opened and read with all interested members of the public able to attend and observe.

OBTAINING DOCUMENTS: The Contract Documents, including Drawings and Specifications, may be obtained beginning on **Wednesday, November 4, 2026**. Documents are available electronically only at no cost to prospective bidders at the following links:

https://www.bidnetdirect.com/new-york/townofossining or
https://www.townofossiningny.gov/cms/departments/town-clerk.

Interested parties may also email Town Budget Officer Martha Quituisaca at mquituisaca@townofossiningny.gov for questions and/or a copy of the bid specs.

All Bids must be submitted to the Town Clerk's Office before the aforementioned deadline in a sealed envelope bearing the name and address of the Vendor and marked "Bid for Town Highway Department Boiler Replacement Project".

BID SECURITY: Each proposal must be accompanied by bid security in the amount of five percent (5%) of the bid, in the form of and subject to the conditions stipulated in the bid documents.

PRE-BID MEETING: A mandatory pre-bid meeting is scheduled for **Thursday, November 12, 2026 at 9:00 AM onsite, 85 Old Route 100, Briarcliff, NY 10510**. Attendance at the meeting is necessary to bid on the project.

MINORITY PARTICIPATION POLICY: It is the policy of the Town of Ossining to include minority and women-owned businesses in our solicitations and to take affirmative steps to ensure that M/WBE's have full participation in our procurement process.

TOWN RIGHTS: The Town reserves the right to waive any informalities in any proposals, or to reject any or all proposals and to advertise for new proposals.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF OSSINING
Susanne Donnelly
Town Clerk

Dated: November 4, 2026
Ossining, New York 10562