



TOWN OF OSSINING
MUNICIPAL BUILDING

16 Croton Ave
Ossining, NY 10562
Phone (914) 762-8428

SUSANNE DONNELLY
TOWN CLERK

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

BE IT RESOLVED, that the Town of Ossining/30042 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Elizabeth Feldman			Supervisor	1/1/2024-12/31/25	7	30.96	☐	Biweekly	☐
Susanne Donnelly			Town Clerk	1/1/2024-12/31/2027	7	22.66	☐	Biweekly	☐

STATE OF NEW YORK (
COUNTY OF WESTCHESTER (ss
TOWN OF OSSINING (

I, Susanne Donnelly, Town Clerk of the Town of Ossining, Westchester County, New York, DO
HEREBY CERTIFY, that I have compared the foregoing with the original resolution adopted by the
Town Board at a meeting held on the 24th day of April, 2024 and that the foregoing is a true and correct
copy of the original thereof. I DO FURTHER CERTIFY that Supervisor Elizabeth Feldman and
Councilmembers Angelo A. Manicchio, Gregory G. Meyer, and Matthew J. Weiss were present at such
meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the TOWN OF OSSINING THIS
24th day of April, 2024.

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Susanne Donnelly, Town Clerk