

MINUTES
TOWN OF OSSINING
IN PERSON AT THE
MUNICIPAL BUILDING
3RD FLOOR BOARDROOM
16 CROTON AVE – OSSINING, NEW YORK
AND VIA VIDEO CONFERENCING

September 23, 2025

REGULAR MEETING
8:30 A.M.

SUPERVISOR
Elizabeth R. Feldman

COUNCILMEMBERS
Gregory G. Meyer Angelo A. Manicchio
Jennifer Fields-Tawil Matthew J. Weiss

I. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL

The Regular meeting of the Town Board of the Town of Ossining was held on September 23, 2025 at The Municipal Building 3rd Floor Boardroom 16 Croton Ave – Ossining, New York and via video conference. The meeting was called to order at 8:30 AM by Supervisor Elizabeth Feldman, Members of the Board present were: Deputy Supervisor Gregory G. Meyer, Councilmembers Angelo Manicchio and Jennifer Fields-Tawil. Councilmember Matthew J. Weiss was absent. Also present were Town Counsel Christie Tamm-Addona(ZOOM), and Budget Officer Martha C. Quituisaca.

II. SUPERVISOR AND TOWN BOARD ANNOUNCEMENT

Supervisor Feldman said the following:

- The 6th Ossining Hispanic Festival presented by Ossining Padres Hispanos, is scheduled for Saturday September 27th. Starting at noon in Nelson Park, enjoy live music, folkloric dance and authentic food!
- Revolutionary Westchester 250 is bringing history to life with a weekend of live reenactments and family fun at Croton Point Park the weekend of September 27th. Celebrate Westchester’s pivotal role in the American Revolution! For more information please visit: www.visitwestchesterny.com
- Westchester Collaborative Theater will be starting their Fall classes in the coming weeks. For more information or to sign up, please visit their website at wctheater.org.
- The 6th Annual Bethany Arts Community Arttoberfest is scheduled for October 4th! For more information head over to bethanyarts.org
- Hudson River Potters Fall Show and Sale starts the weekend of October 4th and will be running every weekend in October! For more information visit hudsonriverpotters.net.
- The Ossining Historic Cemeteries Conservancy is hosting the Jazz Picknick at Dale Cemetery on Sunday, October 5th. Featuring “The Elijah Duncan Quartet”, don’t forget to bring chairs and blankets. For more information check out the OHCC facebook page.
- Weekend ferry service between Haverstraw and Ossining is ongoing until October 12th. The Ferry runs between 10AM and 7PM. Please check nywaterway.com for detailed schedules.
- Please remember Neighbors Link is a great source for information and community resources for our immigrant population. Please visit their website www.neighborslink.org and click Resources to register to attend

informational webinars about Knowing Your Rights in English and in Spanish and to find contact information for trusted professionals.

- As always, our Ossining Public Library will be hosting many events including movies, craft events, meditation, tutoring, yoga, book clubs and more. Please see their website at ossininglibrary.org for more information.
- The Loft LGBTQ+ Community Center has everything from events and programs to resources and presentations all dedicated to providing support to everyone who is a part of the LGBTQ+ Community, including many virtual and in person support groups and clubs for a multitude of different topics. Please check out their website at loftgaycenter.org for more information.
- There are many fun and interesting events being held locally, and you can look at the weekly Supervisor's Update on the Supervisor's webpage to see them.

III. LIAISON REPORTS

IV. PUBLIC COMMENT ON AGENDA ITEMS

Visitors shall be accorded one (1) four (4) minute opportunity to address the Board on any of the resolutions on the agenda.

V. BOARD RESOLUTIONS

A. Approval of Minutes – September 9, 2025

Councilmember Meyer moved and it was seconded by Councilmember Manicchio that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the September 9, 2025 minutes of the Regular Meeting as presented.

Motion Carried: Unanimously

B. Approval of Voucher Detail Report

Councilmember Meyer moved and it was seconded by Councilmember Manicchio that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the Voucher Detail Report dated September 23, 2025 in the amount of \$563,688.44.

Motion Carried: Unanimously

C. Personnel – Resignation – Town Clerk's Office

Councilmember Meyer moved and it was seconded by Councilmember Manicchio that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining accepts, with regret, the resignation of Jennifer Villa from the position of part-time Intermediate Clerk in the Town Clerk's Office, effective August 15, 2025.

Motion Carried: Unanimously

D. Appointment – Town Clerk's Office – Intermediate Clerk (PT)

Councilmember Meyer moved and it was seconded by Councilmember Field-Tawil that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining appoints Isabel Camacho, Ossining, to the part-time position of Intermediate Clerk in the Town Clerk's Office, 17.5 hours per week, \$18 per hour, retroactively effective September 17, 2025.

Motion Carried: Unanimously

E. Personnel – Resignation – Assessor’s Office

Councilmember Meyer moved and it was seconded by Councilmember Field-Tawil that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining accepts, with regret, the resignation of Sierra Champagne from the position of Assessment Clerk in the Assessor’s Office, effective September 26, 2025.

Motion Carried: Unanimously

F. Justice Court Assistance Program Application 2025-2026

Councilmember Meyer moved and it was seconded by Councilmember Field-Tawil that the following resolution be approved.

Resolved, the Board of the Town of Ossining, NY authorizes the Ossining Town Court to apply for a JCAP grant in the 2025-2026 grant cycle up to \$30,000.00

Motion Carried: Unanimously

G. Resolution – Allowing Piggybacking on Village of Ossining Biennial Bid Awards July 17, 2025 – July 2, 2027

Councilmember Meyer moved and it was seconded by Councilmember Field-Tawil that the following resolution be approved.

WHEREAS, the Village of Ossining engaged in the competitive bidding process to award contracts for certain materials, supplies and services using the biennial bid process, which allows for the purchase of such items at a fixed cost to the municipality; and

WHEREAS, the Village’s bid package included General Municipal Law § 103(16), which contemplates other municipalities being able to utilize the contract awarded by the soliciting municipality; and

WHEREAS, the Village awarded the various contracts on the basis of the lowest responsible bidder; and

WHEREAS, the Town has several intermunicipal agreements with the Village for municipal services; and

WHEREAS, the Town Board believes it is in the best interest of the Town and its taxpayers for the Town to utilize the Village’s selected contractors as it would eliminate the administrative cost of the Town separately bidding for the materials and services, it would allow the Town to obtain the materials and services it needs more quickly, and it would be more efficient given the shared personnel among the Town and Village; and

NOW THEREFORE,

BE IT RESOLVED, the Town Board hereby determines this action is not subject to the State Environmental Quality Review Act (“SEQRA”) as it will not affect the environment, but if it is subject to SEQRA, it is a Type II action under 6 NYCRR 617.5(c)(26) and (31); and

BE IT FURTHER RESOLVED, the Town Board hereby authorizes the Town Supervisor and the Town Department Heads to, when needed, obtain the supplies and services included in the Village’s biennial bid awards from those entities identified on the attached chart (with circling) as being awarded the respective bid at the cost stated on the chart; and

BE IT FURTHER RESOLVED, this resolution shall expire on July 2, 2027 with the expiration of the Village’s biennial bid awards.

2025-2027 Village Award Resolution & Bid Spreads

Motion Carried: Unanimously

H. Finance- Capital Project #2025-5267 – 2025 Gerlach and Spray Park Fencing-Parks

Councilmember Meyer moved and it was seconded by Councilmember Field-Tawil that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining authorizes opening a 2025 Capital Project #2025-5267, entitled “2025 Gerlach and Spray Park Fencing” for the Parks Department, with a project budget of \$230,000.00. The project will be funded from a transfer from General Fund balance of \$230,000.00.

<u>Increase Capital Projects Fund Appropriations:</u>		
<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
370 7110.200.5267	2025 Gerlach and Spray Park Fencing	<u>\$230,000.00</u>
Total Increases to Capital Projects Fund Appropriations		\$230,000.00
<u>Increase Capital Projects Fund Estimated Revenues:</u>		
<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
370 0500.503132.5267	I/F Transfer-General Fund	<u>\$230,000.00</u>
Total Increase to Capital Projects Fund Estimated Revenues		\$230,000.00
<u>Increase General Fund Estimated Expenditures:</u>		
<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100 9550.905	I/F Transfer to Capital Fund	<u>\$230,000.00</u>
Total Increase to General Fund Estimated Expenditures		\$230,000.00
<u>Increase General Fund Estimated Revenues:</u>		
<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100 0600.4795	General Fund Balance	<u>\$230,000.00</u>
Total Increase to General Fund Estimated Revenues		\$230,000.00

Motion Carried: Unanimously

I. Resolution – Tax Certiorari Settlement – North State Development Group

Councilmember Meyer moved and it was seconded by Councilmember Field-Tawil that the following resolution be approved.

BE IT RESOLVED, at the recommendation of the Town Assessor and the Town Counsel and finding it to be in the best interest of the Town, the Town Board approves the settlement of the tax certiorari proceedings pending as North State Development Group v. Board of Assessment Review et al. (Westchester County Supreme Court Index Nos. 64243/2021, 66136/2022, 68332/2023 and 71966/2024) for the property located at 549 North State Road, unincorporated Town of Ossining (Section 90.15-1-44) as set forth in the proposed consent judgment covering the assessment years 2021 through 2024 with a total Town refund of \$1,962.61; and

BE IT FURTHER RESOLVED, the Town Supervisor, Town Assessor, Town Receiver of Taxes, Town Comptroller, Town Counsel and other relevant staff are authorized to take the necessary and appropriate actions to execute, file, process and make payment of the aforementioned settlement.

Motion Carried: Unanimously

VI. VISITOR RECOGNITION

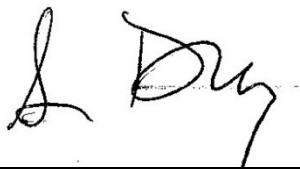
Visitors shall be accorded one (1) four (4) minute opportunity to address the Board on issues not relating to the agenda, but of relevance to the common good of the Town.

VII. ADJOURNMENT

At 8:41 P.M., Councilmember Meyer motioned to adjourn the Regular Meeting and Councilmember Manicchio seconded.

Motion Carried: Unanimously

Approved:



Susanne Donnelly, Town Clerk