



MINUTES
TOWN BOARD
TOWN OF OSSINING
IN PERSON AT THE
BIRDSALL-FAGAN POLICE/COURT FACILITY
86-88 SPRING STREET – OSSINING, NEW YORK
AND VIA VIDEO CONFERENCING

May 26, 2026

REGULAR MEETING
7:30 P.M.

SUPERVISOR
Elizabeth R. Feldman

COUNCILMEMBERS
Gregory G. Meyer Angelo A. Manicchio
Jennifer Fields-Tawil Matthew J. Weiss

I. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL

The Regular meeting of the Town Board of the Town of Ossining was held on May 26, 2026 at Birdsall-Fagan Police/Court Facility 86-88 Spring Street – Ossining, New York, 10562 and via video conference. The meeting was called to order at 7:30 PM by Supervisor Elizabeth Feldman, Members of the Board present were: Deputy Supervisor Gregory G. Meyer and Councilmember Matthew J. Weiss. Councilmember Angelo Manicchio and Councilmember Jennifer Fields-Tawil were absent. Also present were Town Counsel Christie Tomm-Addona, Budget Officer Martha C. Quituisaca and Deputy Town Clerk Jeaneth Guinansaca.

II. SUPERVISOR AND TOWN BOARD ANNOUNCEMENTS

Supervisor Feldman said the following:

- The Ossining LGBTQ+ flag raising is scheduled for Saturday, May 30th at noon. Located in market square and partnered with the Hudson Valley Queer Collective.
- Westchester Collaborative Theater' Music in the Box shows continue on May 30th with "Timeless Singer Songwriters". The show is scheduled to start at 7:30 PM and will be performed by Peter Calo & Anne Carpenter. For tickets or more information please visit wctheater.org.
- The Saint Ann's Festival is scheduled to start next week June 2nd! This annual festival is scheduled to run from 6pm-11pm each night until June 7th. Enjoy food, games, rides and much more in this favored family fun event.
- The Ossining Juneteenth flag raising is scheduled for Friday, June 5th at 6pm located at market square.
- The Old Mill Singers present "A Tapestry of American Song". This rich blend of American music will be performed at the clear view school in Briarcliff on Saturday, June 6th and Sunday June 7th.
- As part of the O250 events, the Open Door care network has partnered with the Village Historian Joyce Sharrock Cole to present "From Spiritual Care to Modern Medicine: How Ossining Learned to Heal Itself". This program offers a storytelling experience revealing 250 years of local healing. This free event is scheduled for Thursday, June 11th starting at 7pm, located at 2 church street. For more information, contact foundation@odfmc.org.
- The Elks Flag Day Ceremony is scheduled for Sunday, June 14th at 4pm. This program honoring the American flag will include musical performances by the Westchester Women's Chorus. We will be joined by Ossining historian Caroline Curvan who will recount interesting local history. All are welcome to join us at the Ossining waterfront for this free event.
- Great news for our weekend travel! The Haverstraw-Ossining Ferry weekend service will run hourly on Saturdays and Sundays through October 31, providing a convenient connection to Metro-North trains and making it easier than ever to enjoy our scenic waterfront.

- Moderate income households in New York State may now qualify for monthly discounts on their utility bills through the Expanded Energy Affordability Program (EEAP). To learn more, visit nyeeap.com/program.
- Jazz at the Lodge returns every Thursday night. Visit jazzatthelodge.com for the schedule and details.
- Sustainable Westchester wants to remind everyone that the Grid Rewards program is free to join. Get paid by simply being smart with your electrical usage. Visit sustainablewestchester.org for more information.
- The 2026 Summer Sailing Club program is opening registration. Supported by the Ossining Community Sailing Club, this program is ready for those who want to learn or already know how to sail. For more information contact the club at membershipocsc@yahoo.com.
- Please remember Neighbors Link is a great source for information and community resources for our immigrant population. Please visit their website www.neighborslink.org and click Resources to register to attend informational webinars about Knowing Your Rights in English and in Spanish and to find contact information for trusted professionals.
- As always, our Ossining Public Library will be hosting many events including movies, craft events, meditation, tutoring, yoga, book clubs and more. Please see their website at ossininglibrary.org for more information.
- The Loft LGBTQ+ Community Center has everything from events and programs to resources and presentations all dedicated to providing support to everyone who is a part of the LGBTQ+ Community, including many virtual and in person support groups and clubs for a multitude of different topics. Please check out their website at loftgaycenter.org for more information.
- There are many fun and interesting events being held locally, and you can look at the weekly Supervisor's Update on the Supervisor's webpage to see them.

III. PUBLIC COMMENT ON AGENDA ITEMS

Visitors shall be accorded one (1) four (4) minute opportunity to address the Board on any of the resolutions on the agenda.

IV. BOARD RESOLUTIONS

A. Approval of Minutes – May 12, 2026

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the May 12, 2026 minutes of the Regular Meeting as presented.

Motion Carried: Unanimously

B. Approval of Voucher Detail Report

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the Voucher Detail Report dated May 26, 2026 in the amount of \$307,472.46

Motion Carried: Unanimously

C. Board of Assessment Review – Appointment – Jackie Shaw

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board hereby appoints Jackie Shaw to the Town of Ossining Board of Assessment Review to serve a five-year term, set to expire on 9/30/2030.

Motion Carried: Unanimously

D. Resolution – Designating Recipient of Voluntary Animal Shelter Contributions Pursuant to NYS Agriculture & Markets Law §109

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

WHEREAS, New York State Agriculture & Markets Law §109, as amended effective December 2025, requires that municipalities include in dog license applications and renewals an option for voluntary contributions to support an animal shelter; and

WHEREAS, pursuant to such law, voluntary contributions collected in connection with dog licensing are to be provided to the organization under contract with the municipality for animal shelter services; and

WHEREAS, the Town of Ossining currently contracts with the SPCA of Westchester to provide such services; and

WHEREAS, the Town Board wishes to acknowledge and implement the requirements of §109 in a manner consistent with applicable law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby acknowledges that, pursuant to New York State Agriculture & Markets Law §109, all voluntary animal shelter contributions collected in connection with dog licensing shall be for the benefit of the SPCA of Westchester, as the Town's contracted animal shelter provider; and

BE IT FURTHER RESOLVED, that the Town Clerk is authorized and directed to update dog license applications, renewal forms, and related materials to include a clearly identified voluntary contribution option in compliance with §109, including language stating that such contributions are voluntary and not part of the license fee, and identifying the SPCA of Westchester as the recipient; and

BE IT FURTHER RESOLVED, that the Town Comptroller/Treasurer is authorized and directed to establish a dedicated fund or budget line item for the receipt and accounting of such contributions; and

BE IT FURTHER RESOLVED, that all funds collected pursuant to this program shall be remitted to the SPCA of Westchester no less than annually, and may be remitted on a more frequent basis as determined appropriate by the Town's financial officers; and

BE IT FURTHER RESOLVED, that the appropriate Town officials are authorized to take all actions necessary to implement this resolution, including administrative and system updates.

Motion Carried: Unanimously

E. New York State Liquor Authority Special Event Permit Application—Ossining Fire Department Inspection

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign the Landlord Authorization Form for the New York State Liquor Authority Special Event Permit Application made by the Ossining Fire Department for the Ossining Fire Department Inspection on June 27, 2026 at Louis Engel Park; and

Be it further Resolved, that the applicant will provide proof of insurance and the letter of indemnity to the Town in a form acceptable to Counsel to the Town.

Motion Carried: Unanimously

F. New York State Liquor Authority Special Event Permit Application – 2026 RiverJam Summer Concert Series and Fireworks Celebration

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign the Landlord Authorization Form for the New York State Liquor Authority Special Event Permit Application made by the following applicants for the craft beverage corral at the 2026 RiverJam Concert Series and Fireworks Celebration at Louis Engel Park on the following days:

Vendor	Dates
6 Degrees or Less Brewery	July 2 (Rain date July 10)
Sing Sing Kill Brewery, LLC	July 2, 10, 17, 24 & 31 August 14, 21, & 28 (Rain date September 4)
Brothers Fish and Chips	July 2, 10, 17, 24 & 31 August 14, 21, & 28 (Rain date September 4)
Wanna Sip LLC	July 2, 17, 24, & 31 August 28 (Rain date September 4)

Be it further Resolved, that the applicants will provide proof of insurance and the letter of indemnity to the Town in a form acceptable to Counsel to the Town.

Motion Carried: Unanimously

G. Approval of Contract—Village of Croton on Hudson EMS

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining authorizes the Supervisor to sign an agreement between the Mid-Hudson EMS District and the Village of Croton-on-Hudson for the provision of Emergency Medical Technicians to supplement Croton EMS, 24 hours per day at an hourly rate of \$48.28 and an additional emergency medical technician from 6:00 a.m. to 6:00 p.m., Monday to Friday at an hourly rate of \$48.28, effective June 1, 2026 through May 30, 2027.

Motion Carried: Unanimously

H. Approval of Contract – Village of Sleepy Hollow EMS

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining authorizes the Supervisor to sign an agreement between the Mid-Hudson EMS District and the Village of Sleepy Hollow for the provision of Emergency Medical Technicians to supplement Sleepy Hollow EMS, 12 hours per day at an hourly rate of \$48.28, effective June 1, 2026 through May 30, 2027.

Motion Carried: Unanimously

I. Real Property Tax Payment Plan – 7-01 Brooke Club Drive

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

WHEREAS, in addition to collecting real property taxes for itself, the Town of Ossining is required to collect County and School District taxes with the onus on the Town to make these taxing jurisdictions whole for any uncollected taxes; and

WHEREAS, the Town Board, pursuant to Chapter 180, Article 5 of the Town Code, as authorized by New York Real Property Tax Law Section 1184, may enter into an installment plan for payment of all delinquent taxes, as well as interest and penalties, and the Town Board does occasionally, and its sole discretion, grant such a plan, provided the owner, the property and the payment plan meet the requirements of the Town Code and State Law;

WHEREAS, the Receiver of Taxes has been approached by a property owner requesting a short-term payment plan for delinquent taxes on the property at 7-01 Brooke Club Drive, Tax Parcel ID 80.19-1-35./701, which proposed payment plan complies with the Town Code and State Law; and

NOW THEREFORE,

BE IT RESOLVED, that the Town Board hereby grants the aforementioned payment plan to the owner of the property at 7-01 Brooke Club Drive, with the understanding that this sets no precedent going forward for this or any other property in the future.

Motion Carried: Unanimously

J. Real Property Tax Payment Plan – 10-02 Briarcliff Drive South

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

WHEREAS, in addition to collecting real property taxes for itself, the Town of Ossining is required to collect County and School District taxes with the onus on the Town to make these taxing jurisdictions whole for any uncollected taxes; and

WHEREAS, the Town Board, pursuant to Chapter 180, Article 5 of the Town Code, as authorized by New York Real Property Tax Law Section 1184, may enter into an installment plan for payment of all delinquent taxes, as well as interest and penalties, and the Town Board does occasionally, and its sole discretion, grant such a plan, provided the owner, the property and the payment plan meet the requirements of the Town Code and State Law;

WHEREAS, the Receiver of Taxes has been approached by a property owner requesting a short-term payment plan for delinquent taxes on the property at 10-02 Briarcliff Drive South, Tax Parcel ID 80.19-1-16./1002, which proposed payment plan complies with the Town Code and State Law; and

NOW THEREFORE,

BE IT RESOLVED, that the Town Board hereby grants the aforementioned payment plan to the owner of the property at 10-02 Briarcliff Drive South, with the understanding that this sets no precedent going forward for this or any other property in the future.

Motion Carried: Unanimously

K. Authorizing Assessment Reduction and Refund – 100 Revolutionary Road

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

WHEREAS, the Town Assessor issued a Form RP-566 (Application for Refund or Credit of Real Property Taxes) for the property known as 100 Revolutionary Road (97.15-1-38) to correct a clerical error on the 2025 assessment roll that resulted in an overpayment by the property owner of real property taxes in 2026; and

WHEREAS, the Executive Director of the Westchester County Tax Commission has approved the application pursuant to Real Property Tax Law § 550(7)(c); and

NOW THEREFORE,

BE IT RESOLVED, the Town Board of the Town of Ossining hereby authorizes the Town Comptroller, Town Budget Officer and any other appropriate staff and officials to take the necessary actions to facilitate and effectuate a refund of real property taxes to the owner of 100 Revolutionary Road in the amount of \$80.52 (\$64.23 general fund and \$16.29 ambulance district); and

BE IT FURTHER RESOLVED, that a notation shall be made in the margin of the assessment roll indicating the refund.

Motion Carried: Unanimously

L. Resolution – Authorization of Payment

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

WHEREAS, the Town Board previously authorized payment to Lauren Samaritan, 1642 Route 9, Garrison, NY 10524 in the amount of \$2,083.53 to settle a claim of automobile damage allegedly by a Town vehicle on December 29, 2025; and

WHEREAS, Ms. Samaritan has sought to modify the amount to include additional costs associated with the claim; and

NOW THEREFORE,

BE IT RESOLVED, the Town Board hereby authorizes the payment amount to be adjusted to \$2,380.87 without any acknowledgement or admission of liability by the Town upon Ms. Samaritan (i) executing a release to the satisfaction of Counsel to the Town waiving any additional claims against the Town related to this alleged incident and (ii) providing a completed W-9 to the Town for record-keeping purposes; and

BE IT FURTHER RESOLVED, the Town Board shall not consider any further requests by Ms. Samaritan to modify the terms of this resolution unless directed by a court of competent jurisdiction.

Motion Carried: Unanimously

M. Resolution – Local Law # 1 of 2026 – Creating Chapter 93 of the Town Code Entitled “Filming”

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following amended resolution be approved.

WHEREAS, the Town of Ossining has been approached by individuals, groups and entities seeking to engage in filming activities on public property and rights-of-way owned by the Town and private property within the unincorporated Town; and

WHEREAS, while the Town Board believes that such filming activities are generally beneficial to the Town by bringing attention to Town assets and supporting local business and attractions, to (i) ensure such activities are conducted in a safe, orderly and transparent manner, (ii) prevent conflict with, or harm to, Town interests, (iii) prevent temporary adverse impacts to residents and businesses to the extent possible, (iv) effectively provide municipal resources and controls when appropriate, and (v) ensure orderly administration of such activities with uniform policies and procedures readily available to prospective filmmakers, the Town Board seeks to enact legislation regulating filming within the unincorporated Town of Ossining and on Town properties; and

WHEREAS, the Town Board held a duly-noticed public hearing at its legislative session on Tuesday, May 12, 2026, and members of the public having the opportunity to attend and be heard, the public hearing was closed on May 12, 2026; and

WHEREAS, said local law has been on the desks of the members of the Town Board for at least seven days, exclusive of Sunday, prior to the adoption of this resolution, and

NOW THEREFORE,

BE IT RESOLVED, the Town Board hereby issues a negative declaration pursuant to the State Environmental Quality Review Act determining this action will not have a significant adverse environmental impact as this law will regulate and restrict filming activities that are currently occurring without such controls; and

BE IT FURTHER RESOLVED, the Town Board, after due deliberation, finds that in the furtherance of the safety, health and well-being of the persons and property in the Town, it is in the best interest of the Town to adopt said local law, and the Town Board hereby adopts Local Law # 1 of 2026; and

BE IT FURTHER RESOLVED, the Town Clerk is directed to enter said local law in the minutes of this meeting into the local law book for the Town of Ossining; to publish said minutes in a newspaper published in the town, if any, or in such newspaper published in the county in which such town may be located having a circulation in such town, and affidavits of said publication shall be filed with the Town Clerk; and to file a copy of said local law with the Secretary of State of New York.

Motion: Carried
Ayes: Meyer, Weiss and Feldman
Nay: None
Absent: Manicchio, Fields-Tawil

N. Personnel – Appointment – Park’s Department

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining appoints Aldo Conte, Ossining, to the probationary full-time position of Park Groundskeeper (Start), effective June 9, 2026, at a pro-rate annual salary of \$71,929, pending completion of personnel documents.

Motion Carried: Unanimously

V. VISITOR RECOGNITION

Visitors shall be accorded one (1) four (4) minute opportunity to address the Board on issues not relating to the agenda, but of relevance to the common good of the Town.

VI. ADJOURNMENT

At 7:52 P.M., Councilmember Meyer motioned to adjourn the Regular Meeting and Councilmember Weiss seconded.

Motion Carried: Unanimously

At 7:52 P.M., Councilmember Meyer motioned to adjourn to Executive Session for Contract, Personnel, and Advice of Counsel and Councilmember Weiss seconded.

Motion Carried: Unanimously

At 8:29 P.M., Councilmember Meyer motioned to leave Executive Session and Councilmember Weiss seconded.

Motion Carried: Unanimously

Approved:



Susanne Donnelly, Town Clerk