



**AGENDA**  
**TOWN BOARD**  
**TOWN OF OSSINING**  
**IN PERSON AT THE**  
**BIRDSALL-FAGAN POLICE/COURT FACILITY**  
**86-88 SPRING STREET – OSSINING, NEW YORK**  
**AND VIA VIDEO CONFERENCING**

Members of the public can view the meeting via computer or mobile app:

<https://us02web.zoom.us/j/85807465242>

Members of the public can listen to the meeting by dialing in via phone: +1 929 205 6099

Meeting ID: 858 0746 5242

\*\*Please note that by dialing in, your phone number will be visible to the host, participants, and attendees of the meeting.\*\*

May 26, 2026

**REGULAR MEETING**  
**7:30 P.M.**

**SUPERVISOR**  
**Elizabeth R. Feldman**

**COUNCILMEMBERS**  
**Gregory G. Meyer                      Angelo A. Manicchio**  
**Jennifer Fields-Tawil                  Matthew J. Weiss**

- I. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL**
- II. SUPERVISOR AND TOWN BOARD ANNOUNCEMENTS**
- III. PUBLIC COMMENT ON AGENDA ITEMS**  
*Visitors shall be accorded one (1) four (4) minute opportunity to address the Board on any of the resolutions on the agenda.*
- IV. BOARD RESOLUTIONS**
  - A. Approval of Minutes – April 12, 2026**  
  
Resolved, that the Town Board of the Town of Ossining hereby approves the April 12, 2026 minutes of the Regular Meeting as presented.
  - B. Approval of Voucher Detail Report**  
  
Resolved, that the Town Board of the Town of Ossining hereby approves the Voucher Detail Report dated May 26, 2026 in the amount of \$307,472.46
  - C. Board of Assessment Review – Appointment – Jackie Shaw**  
  
Resolved, that the Town Board hereby appoints Jackie Shaw to the Town of Ossining Board of Assessment Review to serve a five-year term, set to expire on 9/30/2030.
  - D. Resolution – Designating Recipient of Voluntary Animal Shelter Contributions Pursuant to NYS Agriculture & Markets Law §109**

WHEREAS, New York State Agriculture & Markets Law §109, as amended effective December 2025, requires that municipalities include in dog license applications and renewals an option for voluntary contributions to support an animal shelter; and

**WHEREAS, pursuant to such law, voluntary contributions collected in connection with dog licensing are to be provided to the organization under contract with the municipality for animal shelter services; and**

**WHEREAS, the Town of Ossining currently contracts with the SPCA of Westchester to provide such services; and**

**WHEREAS, the Town Board wishes to acknowledge and implement the requirements of §109 in a manner consistent with applicable law;**

**NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby acknowledges that, pursuant to New York State Agriculture & Markets Law §109, all voluntary animal shelter contributions collected in connection with dog licensing shall be for the benefit of the SPCA of Westchester, as the Town’s contracted animal shelter provider; and**

**BE IT FURTHER RESOLVED, that the Town Clerk is authorized and directed to update dog license applications, renewal forms, and related materials to include a clearly identified voluntary contribution option in compliance with §109, including language stating that such contributions are voluntary and not part of the license fee, and identifying the SPCA of Westchester as the recipient; and**

**BE IT FURTHER RESOLVED, that the Town Comptroller/Treasurer is authorized and directed to establish a dedicated fund or budget line item for the receipt and accounting of such contributions; and**

**BE IT FURTHER RESOLVED, that all funds collected pursuant to this program shall be remitted to the SPCA of Westchester no less than annually, and may be remitted on a more frequent basis as determined appropriate by the Town’s financial officers; and**

**BE IT FURTHER RESOLVED, that the appropriate Town officials are authorized to take all actions necessary to implement this resolution, including administrative and system updates.**

**E. New York State Liquor Authority Special Event Permit Application—  
Ossining Fire Department Inspection**

**Resolved that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign the Landlord Authorization Form for the New York State Liquor Authority Special Event Permit Application made by the Ossining Fire Department for the Ossining Fire Department Inspection on June 27, 2026 at Louis Engel Park; and**

**Be it further Resolved, that the applicant will provide proof of insurance and the letter of indemnity to the Town in a form acceptable to Counsel to the Town.**

**F. New York State Liquor Authority Special Event Permit Application – 2026  
RiverJam Summer Concert Series and Fireworks Celebration**

**Resolved that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign the Landlord Authorization Form for the New York State Liquor Authority Special Event Permit Application made by the following applicants for the craft beverage corral at the 2026 RiverJam Concert Series and Fireworks Celebration at Louis Engel Park on the following days:**

| <b>Vendor</b>                      | <b>Dates</b>                                                                           |
|------------------------------------|----------------------------------------------------------------------------------------|
| <b>6 Degrees or Less Brewery</b>   | <b>July 2 (Rain date July 10)</b>                                                      |
| <b>Sing Sing Kill Brewery, LLC</b> | <b>July 2, 10, 17, 24 &amp; 31<br/>August 14, 21, &amp; 28 (Rain date September 4)</b> |

|                                |                                                                                        |
|--------------------------------|----------------------------------------------------------------------------------------|
| <b>Brothers Fish and Chips</b> | <b>July 2, 10, 17, 24 &amp; 31<br/>August 14, 21, &amp; 28 (Rain date September 4)</b> |
| <b>Wanna Sip LLC</b>           | <b>July 2, 17, 24, &amp; 31<br/>August 28 (Rain date September 4)</b>                  |

Be it further Resolved, that the applicants will provide proof of insurance and the letter of indemnity to the Town in a form acceptable to Counsel to the Town.

**G. Approval of Contract—Village of Croton on Hudson EMS**

Resolved, that the Town Board of the Town of Ossining authorizes the Supervisor to sign an agreement between the Mid-Hudson EMS District and the Village of Croton-on-Hudson for the provision of Emergency Medical Technicians to supplement Croton EMS, 24 hours per day at an hourly rate of \$48.28 and an additional emergency medical technician from 6:00 a.m. to 6:00 p.m., Monday to Friday at an hourly rate of \$48.28, effective June 1, 2026 through May 30, 2027.

**H. Approval of Contract – Village of Sleepy Hollow EMS**

Resolved, that the Town Board of the Town of Ossining authorizes the Supervisor to sign an agreement between the Mid-Hudson EMS District and the Village of Sleepy Hollow for the provision of Emergency Medical Technicians to supplement Sleepy Hollow EMS, 12 hours per day at an hourly rate of \$48.28, effective June 1, 2026 through May 30, 2027.

**I. Real Property Tax Payment Plan – 7-01 Brooke Club Drive**

WHEREAS, in addition to collecting real property taxes for itself, the Town of Ossining is required to collect County and School District taxes with the onus on the Town to make these taxing jurisdictions whole for any uncollected taxes; and

WHEREAS, the Town Board, pursuant to Chapter 180, Article 5 of the Town Code, as authorized by New York Real Property Tax Law Section 1184, may enter into an installment plan for payment of all delinquent taxes, as well as interest and penalties, and the Town Board does occasionally, and its sole discretion, grant such a plan, provided the owner, the property and the payment plan meet the requirements of the Town Code and State Law;

WHEREAS, the Receiver of Taxes has been approached by a property owner requesting a short-term payment plan for delinquent taxes on the property at 7-01 Brooke Club Drive, Tax Parcel ID 80.19-1-35./701, which proposed payment plan complies with the Town Code and State Law; and

NOW THEREFORE,

BE IT RESOLVED, that the Town Board hereby grants the aforementioned payment plan to the owner of the property at 7-01 Brooke Club Drive, with the understanding that this sets no precedent going forward for this or any other property in the future.

**J. Real Property Tax Payment Plan – 10-02 Briarcliff Drive South**

WHEREAS, in addition to collecting real property taxes for itself, the Town of Ossining is required to collect County and School District taxes with the onus on the Town to make these taxing jurisdictions whole for any uncollected taxes; and

WHEREAS, the Town Board, pursuant to Chapter 180, Article 5 of the Town Code, as authorized by New York Real Property Tax Law Section 1184, may enter into an installment plan for payment of all delinquent taxes, as well as interest and penalties, and the Town Board does occasionally, and

its sole discretion, grant such a plan, provided the owner, the property and the payment plan meet the requirements of the Town Code and State Law;

WHEREAS, the Receiver of Taxes has been approached by a property owner requesting a short-term payment plan for delinquent taxes on the property at 10-02 Briarcliff Drive South, Tax Parcel ID 80.19-1-16./1002, which proposed payment plan complies with the Town Code and State Law; and

NOW THEREFORE,

BE IT RESOLVED, that the Town Board hereby grants the aforementioned payment plan to the owner of the property at 10-02 Briarcliff Drive South, with the understanding that this sets no precedent going forward for this or any other property in the future.

**K. Authorizing Assessment Reduction and Refund – 100 Revolutionary Road**

WHEREAS, the Town Assessor issued a Form RP-566 (Application for Refund or Credit of Real Property Taxes) for the property known as 100 Revolutionary Road (97.15-1-38) to correct a clerical error on the 2025 assessment roll that resulted in an overpayment by the property owner of real property taxes in 2026; and

WHEREAS, the Executive Director of the Westchester County Tax Commission has approved the application pursuant to Real Property Tax Law § 550(7)(c); and

NOW THEREFORE,

BE IT RESOLVED, the Town Board of the Town of Ossining hereby authorizes the Town Comptroller, Town Budget Officer and any other appropriate staff and officials to take the necessary actions to facilitate and effectuate a refund of real property taxes to the owner of 100 Revolutionary Road in the amount of \$80.52 (\$64.23 general fund and \$16.29 ambulance district); and

BE IT FURTHER RESOLVED, that a notation shall be made in the margin of the assessment roll indicating the refund.

**L. Resolution – Authorization of Payment**

WHEREAS, the Town Board previously authorized payment to Lauren Samaritan, 1642 Route 9, Garrison, NY 10524 in the amount of \$2,083.53 to settle a claim of automobile damage allegedly by a Town vehicle on December 29, 2025; and

WHEREAS, Ms. Samaritan has sought to modify the amount to include additional costs associated with the claim; and

NOW THEREFORE,

BE IT RESOLVED, the Town Board hereby authorizes the payment amount to be adjusted to \$2,380.87 without any acknowledgement or admission of liability by the Town upon Ms. Samaritan (i) executing a release to the satisfaction of Counsel to the Town waiving any additional claims against the Town related to this alleged incident and (ii) providing a completed W-9 to the Town for record-keeping purposes; and

BE IT FURTHER RESOLVED, the Town Board shall not consider any further requests by Ms. Samaritan to modify the terms of this resolution unless directed by a court of competent jurisdiction.

**M. Resolution – Local Law # 1 of 2026 – Creating Chapter 93 of the Town Code Entitled “Filming”**

**WHEREAS, the Town of Ossining has been approached by individuals, groups and entities seeking to engage in filming activities on public property and rights-of-way owned by the Town and private property within the unincorporated Town; and**

**WHEREAS, while the Town Board believes that such filming activities are generally beneficial to the Town by bringing attention to Town assets and supporting local business and attractions, to (i) ensure such activities are conducted in a safe, orderly and transparent manner, (ii) prevent conflict with, or harm to, Town interests, (iii) prevent temporary adverse impacts to residents and businesses to the extent possible, (iv) effectively provide municipal resources and controls when appropriate, and (v) ensure orderly administration of such activities with uniform policies and procedures readily available to prospective filmmakers, the Town Board seeks to enact legislation regulated filming within the unincorporated Town of Ossining and on Town properties; and**

**WHEREAS, the Town Board held a duly-noticed public hearing at its legislative session on Tuesday, May 12, 2026, and members of the public having the opportunity to attend and be heard, the public hearing was closed on May 12, 2026; and**

**WHEREAS, said local law has been on the desks of the members of the Town Board for at least seven days, exclusive of Sunday, prior to the adoption of this resolution, and**

**NOW THEREFORE,**

**BE IT RESOLVED, the Town Board hereby issues a negative declaration pursuant to the State Environmental Quality Review Act determining this action will not have a significant adverse environmental impact as this law will regulate and restrict filming activities that are currently occurring without such controls; and**

**BE IT FURTHER RESOLVED, the Town Board, after due deliberation, finds that in the furtherance of the safety, health and well-being of the persons and property in the Town, it is in the best interest of the Town to adopt said local law, and the Town Board hereby adopts Local Law # 1 of 2026; and**

**BE IT FURTHER RESOLVED, the Town Clerk is directed to enter said local law in the minutes of this meeting into the local law book for the Town of Ossining; to publish said minutes in a newspaper published in the town, if any, or in such newspaper published in the county in which such town may be located having a circulation in such town, and affidavits of said publication shall be filed with the Town Clerk; and to file a copy of said local law with the Secretary of State of New York.**

**N. Personnel – Appointment – Park’s Department**

**Resolved, that the Town Board of the Town of Ossining appoints Aldo Conte, Ossining, to the probationary full-time position of Park Groundskeeper (Start), effective June 9, 2026, at a pro-rate annual salary of \$71,929, pending completion of personnel documents.**

**V. VISITOR RECOGNITION**

*Visitors shall be accorded one (1) four (4) minute opportunity to address the Board on issues not relating to the agenda, but of relevance to the common good of the Town.*

**VI. ADJOURNMENT**