

LOCAL LAW NO. 1 of 2025

A Local Law known and cited as Regulations regarding Rental of Town Park Areas

Be it enacted by the Town Board of the Town of Ossining as follows:

SECTION 1. Purpose and Intent. The Town owns Ryder Memorial Park, Gerlach Park, Louis H. Engel, Jr., and Cedar Lane Park and rents certain areas of those parks to members of the public. The Town Board desires to enact this local law to clarify the circumstances under which those who rent park space can charge funds for access to the rented areas.

SECTION 2. Chapter 138 (“Parks”) of the Town Code, Section 3 (“Permits”) is hereby amended as follows:

Section 138-3. Permits

- A. Permits will be issued to organizations and groups of 20 or more. The individual applicant must be a resident of the Town of Ossining and must be at least 21 years of age. The Recreation Director reserves the right to request a list of the members of the organization or group.
- B. Reservations and applications must be submitted no later than 15 days prior to the requested date.
- C. Dates of reservations will be assigned on a first-come, first-served basis. The Recreation Director reserves the right to deny any application for a date when a park site will be used for a program sponsored by the Recreation Department, and all reservations involving sites with playing fields are subject to a priority with respect to the use of such fields in favor of regularly scheduled games authorized by the Recreation Department of the Town of Ossining.
- D. A permit shall be valid only for the day it is issued and for the hours the park is open for use.
- E. A permit as issued herein will include:
 - (1) The name of the organization or applicants.
 - (2) The approximate number of persons attending.
 - (3) The date of the reservation.
 - (4) The name and address of the person in charge.
- F. No person, organization or entity renting an area of a Town park may sell tickets or require payment for admission to the rented area, but may request a voluntary donation. Should a tax-exempt not-for-profit organization or entity wish to require payment for admission to the rented area of a Town park for a charitable purpose, they must make an application to the Town Board at least 30 days in advance, which the Town Board may approve or deny in its sole discretion.

SECTION 3. Validity. The invalidity of any provision of this Local Law shall not affect the validity of any other portion of this Local Law which can be given effect without such invalid provision.

SECTION 4. Effective Date. This Local Law shall take effect immediately upon filing in the office of the Secretary of State.

BY ORDER OF THE TOWN BOARD OF
THE TOWN OF OSSINING